



Appraisal & Revalidation April 2019 Bulletin





Please find below a summary of recent changes for your information:


-  Dr Caroline Gamlin has been appointed as the Responsible Officer and Medical Director for the BNSSSG and DCIOS area with effect from 1st April 19, and will continue with the arrangements currently in place. Dr Liz Mearns will be the Responsible Officer and Medical Director for the BGSW and Dorset areas.


-  **Appraiser payments**
The first payment run via RMS for April 19 was successful, with the 'cut-off' date for future payments expected to be the 15th of each month. These payments will reflect any appraisals marked as 'completed' during the preceding month, and you are able to track the payment status of an appraisal on your 'Appraiser Summary' tab. The 'approved for payment' status changes to 'submitted for payment' once the monthly cut-off date has been reached.

Currently as we are not able to administer 'ad hoc' payments via RMS, we will need to process payments for support meeting attendance and mileage claims slightly differently. ***To ensure that you are paid promptly for any of the above, we would ask that you please complete and upload an expenses claim form to RMS, at the same time as uploading an appraisal summary. You can add multiple mileage claims and a support meeting payment to any one claim, with a maximum limit of £250 per each claim submitted.***

-  **Senior Appraiser payments**
We will continue to pay these on a quarterly basis, either by invoice or via the Practice account (facility not available through RMS), and we will email you to confirm the dates and amounts due as usual.

-  **Interim appraisal payments**
These appraisals will now be 'supportive reviews' and an amount of £257.50 will be paid as an added expense once the full appraisal has been completed. This payment will no longer be superannuable as it cannot be classed as an appraisal.

-  The collated anonymised feedback from your 18/19 appraisees is being shared with the Senior Appraisers, and we have asked that they contact each of you to discuss the comments and scores.

-  **MSF/PSQ** – please check that any MSF/PSQ reports which have been submitted as appraisal evidence meet the GMC requirements and have been ***independently administered*** away from a Practice (if not produced from the Clarity, FourteenFish, Edgumbe or CFEP Toolkits).

✚ Kindly note that the next Senior Appraisers meeting will take place from 9.15 – 12.30 on Tuesday 11th June in Meeting Room 1 at South West House, Taunton. If you have any issues that you would like discussed with the Senior Appraisers, please let us know.

✚ Appraiser support meetings

We still have available spaces at all of our summer support meetings:

18th June – Cadbury House, Congresbury

26th June – **change of venue from the Cleve Hotel, Wellington, to the Woodlands Castle, Taunton**

4th July – Lanhydrock Golf Club, Bodmin

If you would like to book a place, please contact the appraisal admin team at:

england.gpappraisalsw@nhs.net

✚ Appraiser development training (running after each summer support meeting from 1.30-4.30). All 12 places at each event have now been filled, and we are currently holding a reserve list. If you would like to be added to the reserve list (in case of cancellations), please get in touch.

✚ New Appraiser recruitment – we have advertised for appraisers to cover the following areas only: North Somerset coast including Minehead, Barnstaple and Bideford/Weston Super Mare, Bristol, Torbay, Plymouth and Falmouth/Fowey. The interviews will be held in June and July, with the training being held together with the BGSW appraisals team in the Bristol area on 24th and 25th September.

✚ Appraisals and Revalidation for April and May 2020

Where a doctor has their appraisal and revalidation dates due within these months, we are contacting them to agree a 4-month deferral for their revalidation. As we are unable to move their appraisal due date backwards by a month or two (as it would fall back into the previous appraisal year); this will allow time for a final appraisal to take place prior to their revalidation and will align them correctly ahead of the next 5-year revalidation cycle.

✚ And finally – just a friendly reminder – please could you add any booked appraisal dates for May/June 19 to the RMS. Thank you.

If an appraisal will be taking place slightly later than planned, a postponement form will need to be completed.

You may bring an appraisal forward by up to 3 months in an appraisal year - no paperwork is required for this!